Candidate Brief

Teaching Fellow in English Languages

Reference: R190152

Salary: £33,199 - £39,609 per annum (pro-rata)

Contract Type: Fixed term [9 months]

Basis: Part time [0.6]

Closing Date: 23.59 hours BST on Monday 3 June 2019

Interview Date: 26 June 2019
You will be joining an energetic, expanding and friendly English department, one of the subject departments within the School of Languages and Social Sciences. In September 2017, we expanded our provision to include an undergraduate programme in English Literature to complement the existing undergraduate programmes in English Language, and postgraduate programmes in Forensic Linguistics and TESOL. Our current areas of teaching and research specialisms are: Corpus Linguistics, Discourse Analysis, Forensic Linguistics; Identity and Dialectology, Language and Literacy Education, Cognitive/Literary Linguistics, Popular Fiction, Sociolinguistics and TESOL.

Our research in English is closely linked to the work conducted in the four LSS research centres (see above). Colleagues specialising in Forensic Linguistics have their own dedicated Centre for Forensic Linguistics. Colleagues who research in Sociolinguistics, Identity and Dialectology, Language and Literature in Education, Cognitive/Literary Linguistics and Popular Fiction are attached to the Centre for Critical Inquiry into Society and Culture (CCISC); TESOL colleagues belong to CLaRA which promotes comparative language and literature research and finally, specialists in Corpus Linguistics contribute across the different research centres.

We are proud of the applied focus of our research and teaching. We share our knowledge in English with practitioners: the police, business leaders, teachers and members of the local community. Most of all we aim to inspire our students so that they share our enthusiasm for exploring English Language in the real world. The English Literature programme is an innovative one that shares this applied focus. It offers students the opportunity to study across literary periods and genres and to make exciting and enabling connections between literary study, linguistics, creative writing and the study of culture and reading practices in general. There is a strong emphasis on the development of applied knowledge and critical skills to support further study and employability.

Some of our aims:

- Develop our research profile and outputs so that we are recognised as one of the UK’s leading centres for scholarship and academic research in English language and literature.
- Establish a distinctive identity for Aston within the discipline of English.
- Continue to share our research findings and to meet the academic and professional training needs of practitioners and members of local, national and international communities.
- Exploit synergies with other areas of the School of Languages and Social Sciences and the wider University.
- Offer well-targeted, high-quality, and distinctive UG and PG programmes to our students that continue to receive top ratings.
- Increase the number of on-campus PhD students within our field, and to provide a vibrant research community within which they can study and thrive.

Current Staff:

**Dr Abigail Boucher: Lecturer in English Literature:** literature of the long nineteenth century; genre and popular fiction; class studies; and medicine and science in literature.

**Dr Elisabeth Barakos: Lecturer in English Language:** Intercultural communication; Business, leadership and management communication; Discourse Analysis; Language Policy.

**Prof Urszula Clark: Professor of English and Linguistics:** Identity and Dialectology; Literacy in Education; Discourse Analysis; Research Methods.
Dr Erika Darics: Lecturer in English Language: Digital communication; Intercultural communication; Business, leadership and management communication; Discourse Analysis.

Dr Sue Garton: Reader in English Language: TESOL; Approaches to Course and Materials; Computer-Mediated Communication; Research Methods.

Dr Marcello Giovanelli: Senior Lecturer in English Language and Literature: Literary Linguistics; Cognitive Poetics; Pedagogical Stylistics; Language and Literature in Education.

Prof Tim Grant: Professor of Forensic Linguistics: Sociolinguistics; Discourse Analysis; Forensic Linguistics; Psychology of Language and Communication; Research methods.

Dr Chloe Harrison: Lecturer in English Language and Literature: Literary Linguistics; Cognitive Poetics

Dr Kate Haworth: Lecturer in English Language: Sociolinguistics, Discourse Analysis, Forensic Linguistics, Research methods.

Dr Krzysztof Kredens: Lecturer in English Language: Sociolinguistics; Phonetics and Phonology; Discourse Analysis; Forensic Linguistics.

Dr Nur Hooton: Lecturer in English Language: TESOL; Course and materials design; Computer mediated communication; teacher learning and change.

Dr Carol Marley: Senior Lecturer in English Language: Sociolinguistics; Discourse Analysis; Media discourse; Language and Gender.

Dr Daniel McAuley: Lecturer in English and French: Sociolinguistics, Corpus Linguistics.

Dr Muna Morris-Adams: Lecturer in English Language: TESOL; Academic Language Skills; Spoken discourse analysis.

Dr Geoff Morrison: Reader in Forensic Speech Science: Forensic speech science; Forensic inference and statistics.

Prof Gertrud Reershemius: Professor of Linguistics and Language Contact: Language and Globalisation; Advanced methods in sociolinguistics; Computer mediated communication.
Job description

Job Purpose:

To contribute to, develop and enhance the research and teaching activities of the School of Languages and Social Sciences, and in particular in relation to English Language and Linguistics

Main Duties/Responsibilities:

Teaching

- Make a substantial contribution at different levels to the School’s undergraduate and postgraduate programmes, particularly in TESOL.
- Be available for consultation with students in keeping with the School’s practice
- Provide guidance and feedback in accordance with the School’s requirements and procedures.
- Take part as directed in the School’s examining processes.
- Offer a diverse and appropriate range of methods and techniques in teaching, learning and assessment.
- Demonstrate initiative in curriculum development and innovative practice in teaching and learning support.

Other Related Activities and Functions

- Contribute to the overall activities of the English Department, as determined by its Head or the School’s Executive Dean
- Participate in the meetings of the English Department, as well as in the meetings of other School bodies as determined by the Executive Dean
- Contribute to the administrative duties of the School through the exercise of designated responsibilities as determined by the Executive Dean
- Participate in the School’s personal tutoring scheme for undergraduates
- Participate in activities related to student recruitment, including participation in Open Days and Sixth form conferences
- Represent the interests of English within the School and the University, in the national HE arena, and internationally
- Undertake such other duties as may be reasonably required by the Executive Dean.

Additional responsibilities

- Engage in continuous personal and professional development in line with the demands of the role, including undertaking relevant training and development activities to develop themselves and support the development of others.
- Ensure and promote the personal health, safety and wellbeing of staff and students.
- Carry out duties in a way which promotes fairness in all matters and which engenders trust.
- Promote equality of opportunity and support diversity and inclusion as well as working to support the University’s environmental sustainability agenda and practices.
### Person specification

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<th>Essential</th>
<th>Method of assessment</th>
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<tr>
<td><strong>Education and qualifications</strong></td>
<td>A good degree in Applied Linguistics/Linguistics or cognate discipline.</td>
<td>Application form</td>
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<td>A doctorate in an academic discipline relevant Applied Linguistics/Linguistics.</td>
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<td><strong>Experience</strong></td>
<td>Teaching and coordinating courses at various levels in higher education.</td>
<td>Application form, interview and presentation</td>
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<td>Experience of producing teaching materials.</td>
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<td>Experience and good knowledge of the UK Higher Education system.</td>
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<td><strong>Aptitude and skills</strong></td>
<td>Ability to take part in module and programme development.</td>
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<td>Ability to provide tutorial and pastoral support to undergraduate students.</td>
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<td>Strong organisational skills.</td>
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<td>Competence in IT skills and Internet use, including an ability to undertake word-processing, e-mail communication and web-based internet retrieval.</td>
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<td>Ability to prepare teaching materials for the Blackboard virtual learning environment.</td>
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<td>Professionalism, diplomacy, and interpersonal skills are extremely important.</td>
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<td>Ability to liaise well with colleagues and to work as part of a team.</td>
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<td><strong>Other</strong></td>
<td>Commitment to observing the University’s Equal Opportunities policy at all times.</td>
<td>Interview</td>
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<td>Ability to attend the University as and when required for scheduled teaching, relevant meetings and student support.</td>
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<td>A willingness to undertake further training as appropriate and to adopt new procedures as and when required.</td>
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<td>Desirable</td>
<td>Method of assessment</td>
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<tr>
<td><strong>Education and qualifications</strong></td>
<td>Postgraduate Certificate in Teaching &amp; Learning in Higher Education.</td>
<td>Application form</td>
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<tr>
<td><strong>Experience</strong></td>
<td>Experience with e-learning and the development of e-learning material.</td>
<td>Application form, interview and presentation</td>
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How to apply

You can apply for this role online via our website https://www2.aston.ac.uk/staff-public/hr/jobs. Applications should be submitted by 23.59pm on the advertised closing date. All applicants must complete an application form, along with your CV.

Any CV sent direct to the Recruitment Team and Recruiting Manager will not be accepted. If you require a manual application form then please contact the Recruitment Team via recruitment@aston.ac.uk.

Contact Information

Enquiries about the vacancy:
Name: Urszula Clark
Job Title: Professor
Email: u.clark@aston.ac.uk

Enquiries about the application process, shortlisting or interviews:
Recruitment Team via recruitment@aston.ac.uk or 0121 204 4500.

Additional Information

Visit our website https://www2.aston.ac.uk/staff/hr for full details of our salary scales and benefits Aston University staff enjoy

Salary Scales: https://www2.aston.ac.uk/staff-public/hr/payroll-pensions-and-benefits/salary-scales

Benefits: https://www2.aston.ac.uk/staff-public/hr/payroll-pensions-and-benefits

Working in Birmingham: https://www2.aston.ac.uk/birmingham

Employment of Ex-Offenders: Under the Rehabilitation of Offenders Act 1974, a person with a criminal record is not required to disclose any spent convictions unless the positions they applying for is listed an exception under the act.

Eligibility to work in the UK: Candidates who are not citizens of the United Kingdom, or another EEA member country, should check their eligibility to enter or remain the UK in advance of making any job application via the UKVI website https://www.gov.uk/browse/visas-immigration/work-visas. Before applying you should ensure that you meet the requirements, including meeting the English language standards. If you do not meet the eligibility criteria, any application for a work visa would be unsuccessful

Equal Opportunities: Aston University promotes equality and diversity in all aspects of its work. We aim to ensure, through our admissions policies for students, and our staff recruitment and selection processes that we encourage applications from all groups represented in the wider community at a local, national and international level.

The University will endeavour not to discriminate unfairly or illegally, directly or indirectly, against student or potential students, staff or potential staff. This commitment applies to all functions of the University and to any stage of an individual’s career.
An Equal Opportunities Monitoring Form is included within the application form. Data you provide on the Equal Opportunities Monitoring Form will be included in a general database, for statistical monitoring purposes, enabling the University to monitor the effectiveness of its Policy, Codes of Practice and Guidelines on Equal Opportunities in Employment. Individuals will not be identified by name.

**Data Protection Act 1998:** Your personal data will be processed in compliance with the DPA and from 25 May 2018 with the GDPR. The University’s Data Protection Policy and Privacy Notices, including the Job Applicant Privacy Notice can be found at [https://www2.aston.ac.uk/data-protection](https://www2.aston.ac.uk/data-protection). Your application will only be used to inform the selection process, unless you are successful, in which case it will form the basis of your personal record with the University which will be stored in manual and/or electronic files. Information in statistical form on present and former employees is given to appropriate outside bodies.

Full details of our terms and conditions of service and associated policies and procedures are available online at [https://www2.aston.ac.uk/staff/hr](https://www2.aston.ac.uk/staff/hr)