



OPPORTUNITY

Senior Teaching Fellow (in Research Design and Statistics)

Reference: R210567

Salary: £51,799 to £60,022 per annum Grade 10, depending on experience

Contract Type: Continuing

Basis: Full Time

Job Description

Job Purpose:

To lead postgraduate programmes in the College of Health and Life Sciences, supporting postgraduate research design and statistics scholarship.

Main Duties and Responsibilities

Teaching and Learning

- ▶ To lead postgraduate health and life sciences programmes, ensuring a high level of quality assurance processes and clear communication with students and stakeholders.
- ▶ Teach students at a range of levels, achieving excellent student feedback through critical reflective practice. To carry out the associated examining processes.
- ▶ To tutor students on postgraduate programmes.
- ▶ To interact with staff across the College to enhance the teaching of research design and statistics.
- ▶ To identify opportunities for the strategic development of new courses or areas of activity.
- ▶ To advise others on strategic issues such as student recruitment, marketing, staff appointments and student and other performance matters.
- ▶ To formally and informally mentor junior colleagues in teaching, providing developmental feedback eg through peer observation.
- ▶ To provide effective leadership of teaching teams e.g. through programme management, curriculum design, implementation and innovations leading to improvements in student learning and the student experience.
- ▶ To lead on supporting and promoting standards, quality assurance, audit and other external assessments within the University. Carrying out evaluation and development of in terms of content, delivery and assessment as well as reviewing delivered modules, setting and receiving student feedback questionnaires.

Research

- ▶ To support academics within the College of Health and Life Sciences in their research design and statistics.
- ▶ To make original and innovative contributions to the field of study which are recognised as outstanding nationally or internationally.
- ▶ To engage in publications and scholarly dissemination appropriate to the discipline.

- ▶ To disseminate research findings at seminars and conferences as well as sharing research with others in the College and wider University.
- ▶ To use research to inform own and others' teaching in the subject.
- ▶ To secure public engagement by communicating research widely to benefit society and to promote the subject and the University.
- ▶ To supervise PhD, MSc and other postgraduate students to completion.
- ▶ To collaborate in initiatives with colleagues in and beyond the College, including University-wide multi-disciplinary groups, as appropriate.
- ▶ To formally and informally mentor colleagues in research, providing developmental feedback.

External Engagement

- ▶ Where appropriate, contributing expertise and knowledge to broader forums of public debate and public relations consistent with University policy.
- ▶ Leading the interests of the subject and College via activities to raise the regional, national and international profile, particularly with the professions, schools and businesses.
- ▶ To exploit relationships with the professional bodies and other bodies representing relevant professional interests.

Citizenship

- ▶ To carry out specific (College and University) roles and functions as may be reasonably required eg Programme Director, Personal Tutor, Admissions Tutor.
- ▶ To pursue education opportunities to enhance expertise and professionalism in Higher Education and to demonstrate commitment to continuing professional development. To engage in seminars, conferences and training programmes run by the University which are consistent with the needs and aspirations of the academic and the University.
- ▶ To take part in and, where required, act as Chair of College committees.
- ▶ To participate in meetings and activities of the Subject Group, leading on aspects as determined by its Head of School or the School's Executive Dean.
- ▶ To participate in activities related to student recruitment and events including participation in Open Days, Degree Ceremonies etc.
- ▶ To demonstrate the University's leadership values through own actions and behaviour.

- ▶ To undertake such other duties as may be reasonably required by the Head of School and the Executive Dean.
- ▶ To lead a pedagogical and/or academic research programme consistent with the priorities and strategy of the School, making original contributions to scholarship in the discipline.
- ▶ To publish the outcomes of research in professional journals, textbooks and at professional conferences and seminars etc.

Additional Responsibilities

- ▶ Engage in continuous personal and professional development in line with the demands of the role, including undertaking relevant training and development activities to develop themselves and support the development of others.
- ▶ Ensure and promote the personal health, safety and wellbeing of staff and students.
- ▶ Carry out duties in a way which promotes fairness in all matters and which engenders trust.
- ▶ Promote equality of opportunity and support diversity and inclusion as well as working to support the University's environmental sustainability agenda and practices.

Person Specification

	Essential	Method of assessment
Education and qualifications	<p>A good first degree in a relevant discipline.</p> <p>A recognised teaching qualification at an appropriate level eg SHFEA.</p>	Application form
Experience	<p>Experience of teaching and assessment on relevant postgraduate programmes.</p> <p>Experience of course management at module or programme level.</p> <p>Experience of leading and embedding teaching and learning initiatives.</p> <p>Experience of tutoring students.</p> <p>Experience of mentoring, coaching colleagues in teaching and learning.</p>	Application form and interview
Aptitude and skills	<p>Ability to lead the design and development of the overall curricula in subject discipline.</p> <p>Highly developed communication and presentation skills.</p> <p>Ability to harness IT as a teaching and research tool.</p> <p>Ability to provide tutorial and counselling advice to postgraduate students.</p> <p>Ability to take on leadership role at School/College/University level.</p>	Application form and interview

	Desirable	Method of assessment
Education and qualifications	Higher external recognition in teaching and learning.	Application form
Experience	Experience of supporting research design across disciplines.	Application form and interview

How to apply

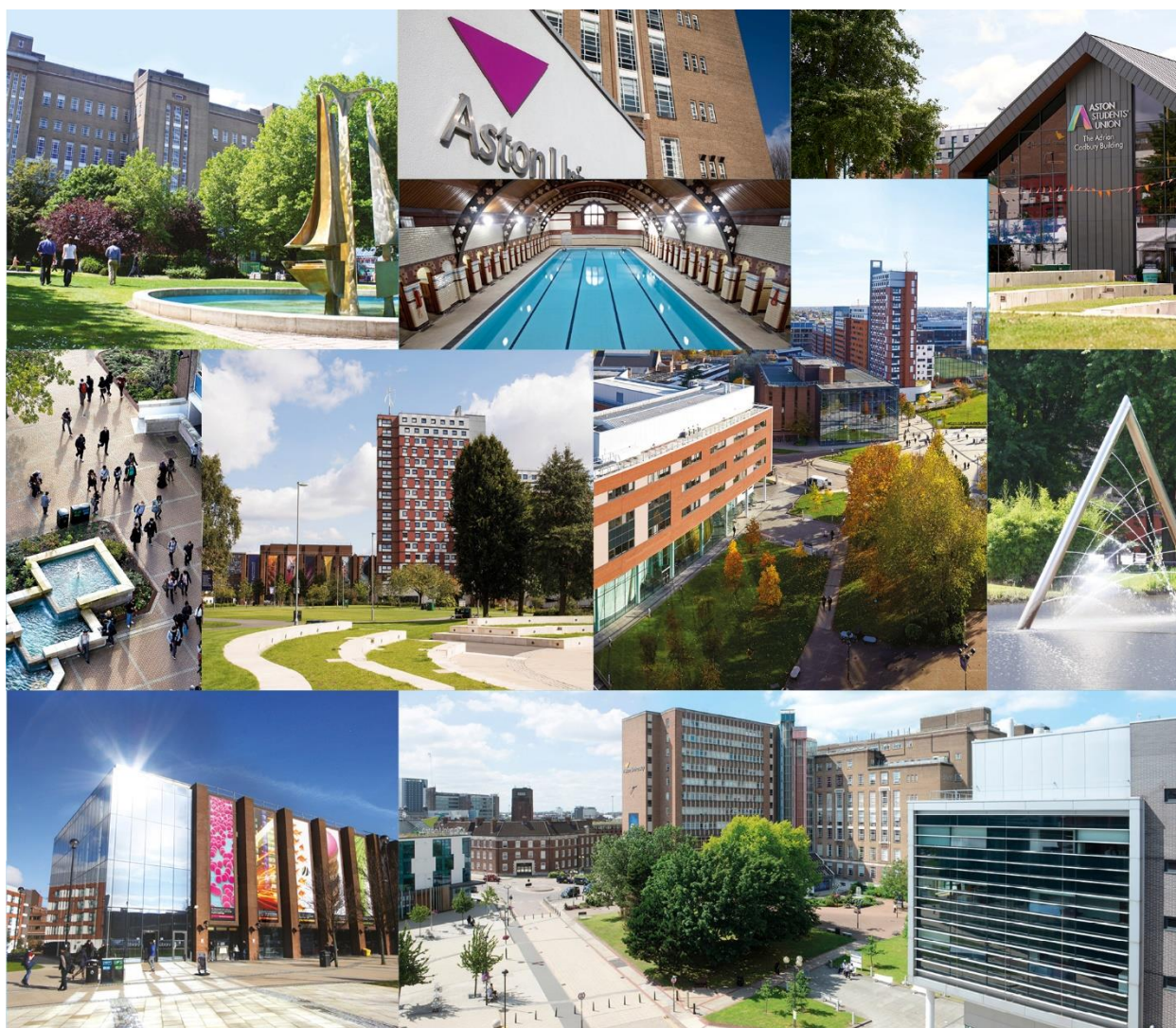
You can apply for this role online via our website <https://www2.aston.ac.uk/staff-public/hr/jobs>.

Applications should be submitted by 23.59hrs on the advertised closing date.

All applicants must complete an application form, along with your CV.

Any CV sent direct to the Recruitment Team and Recruiting Manager will not be accepted.

If you require a manual application form then please contact the Recruitment Team via jobs@aston.ac.uk.



Contact information

Enquiries about the vacancy:

Name: Prof James Wolffsohn
Job Title: Head of Optometry; Head of Audiology
Email: j.s.w.wolffsohn@aston.ac.uk

Enquiries about the application process, shortlisting or interviews:

Recruitment Team via jobs@aston.ac.uk or 0121 204 4500.

Additional information

Visit our website <https://www2.aston.ac.uk/staff-public/hr> for full details of our salary scales and benefits Aston University staff enjoy.

Salary scales: <https://www2.aston.ac.uk/staff-public/hr/payroll-and-pensions/salary-scales/index>

Benefits: <https://www2.aston.ac.uk/staff-public/hr/Benefits-and-Rewards/index>

Working in Birmingham: <https://www2.aston.ac.uk/birmingham>

Employment of Ex-Offenders: Under the Rehabilitation of Offenders Act 1974, a person with a criminal record is not required to disclose any spent convictions unless the positions they applying for is listed an exception under the act.

Eligibility to work in the UK:

Post-Brexit transition period / EU Settlement Scheme

The post-Brexit transition period ended on 31 December 2020. If you are an EU/EEA citizen and you were a resident in the UK before 31 December 2020, you and your family members (including non-EU citizens need to apply to the EU Settlement Scheme to continue to live, work and study in the UK beyond 30 June 2021. The deadline for applying to the EU settlement scheme is 30 June 2021. You can apply via the Government webpage <https://www.gov.uk/settled-status-eu-citizens-families>
Irish Nationals do not need to apply for settlement as they retain the right to work in the UK.

New immigration system for EU/EEA and Swiss Nationals who were not resident in the UK before 31 December 2020

A new immigration system has been introduced for people arriving in the UK from EEA countries with effect from 1 January 2021. In addition to those who have always required a visa, EU citizens moving to the UK to work will need to get a visa in advance. You can find more information on the following website. Candidates should check their eligibility to enter or remain in the UK in advance of making any job application via the UKVI website: <https://www.gov.uk/browse/visas-immigration/work-visas>. Before applying you should ensure that you meet the requirements, including meeting the English Language requirements. If you do not meet the eligibility criteria, any application for a work visa would be unsuccessful.

If you require a visa to work in the UK the most common types of visa are:

Skilled Worker Visa

<https://www.gov.uk/skilled-worker-visa>

Global Talent Visa

If you are a leader or potential leader in one of the following fields you may be eligible to apply for a Global Talent Visa:

- Academia or Research
- Arts and Culture
- Digital Technology

Please click the following link for further information and to check your eligibility for this visa.

<https://www.gov.uk/global-talent>

Equal Opportunities: Aston University promotes equality and diversity in all aspects of its work. We aim to ensure, through our admissions policies for students, and our staff recruitment and selection processes that we encourage applications from all groups represented in the wider community at a local, national and international level.

The University will endeavour not to discriminate unfairly or illegally, directly or indirectly, against student or potential students, staff or potential staff. This commitment applies to all functions of the University and to any stage of an individual's career.

An Equal Opportunities Monitoring Form is included within the application form. Data you provide on the Equal Opportunities Monitoring Form will be included in a general database, for statistical monitoring purposes, enabling the University to monitor the effectiveness of its Policy, Codes of Practice and Guidelines on Equal Opportunities in Employment. Individuals will not be identified by name.

Data Protection: Your personal data will be processed in compliance with the Data Protection Act 2018 and the General Data Protection Regulation ((EU) 2016/679) ("GDPR"). The University's Data Protection Policy and Privacy Notices, including the Job Applicant Privacy Notice can be found at <https://www2.aston.ac.uk/data-protection>. Your application will only be used to inform the selection process, unless you are successful, in which case it will form the basis of your personal record with the University which will be stored in manual and/or electronic files. Information in statistical form on present and former employees is given to appropriate outside bodies.

Full details of our terms and conditions of service and associated policies and procedures are available online at <https://www2.aston.ac.uk/staff-public/hr/policies>

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aston.ac.uk



**Where change
gets real.**