



## Senior Teaching Fellow - Head of Professional Experiences

**Reference:** R220614

**Salary:** £53,353 to £61,823 per annum (Grade 10) depending on experience

**Contract Type:** Continuing

**Basis:** Full Time

# Job description

## Job Purpose:

The role holder will assume a senior leadership position within Aston Pharmacy School, Aston University. They will lead on the development of our pharmacy professional experiences pathway – incorporating extensive liaison with our external partners across all sectors of pharmacy to advance the clinical capabilities of our students and to support our students in the development of their professional identities. They will also be the Pharmacy lead for the development of inter-professional education within the College of Health and Life Sciences professional healthcare portfolio, and lead on the creation of a coherent strand of high-fidelity simulation experiences for students across our programmes. Additionally, they will provide leadership to the academic team at Aston Pharmacy School to develop and enhance the teaching and scholarly activities of the school, with a focus on the practice of pharmacy.

## Main duties and responsibilities

- ▶ To lead on the development of professional experience activity within our General Pharmaceutical Council accredited programmes.
- ▶ To act as the Pharmacy lead on initiatives to enhance interprofessional education within health professional programmes within the College of Health and Life Sciences.
- ▶ To enhance the use of clinical simulation activities as part of a drive to enhance the clinical capabilities and professionalism of our students.
- ▶ To contribute to the development of and innovation in teaching and assessment within pharmacy, including the promotion of contemporary, evidence-based best practice.
- ▶ To contribute to the proactive evidence-based review and development of the Pharmacy School's curricula and extra-curricular activities.
- ▶ To be responsible for the evaluation, design and delivery of specific areas of teaching and assessment within the Pharmacy School's undergraduate and postgraduate programmes.
- ▶ To lead and line manage staff involved in the teaching of pharmacy including part time and sessional staff.
- ▶ To provide support and advice to undergraduate and postgraduate students, including acting as a personal tutor.
- ▶ To engage in the regular evaluation and development of activities for which the Head of Professional Experiences has responsibility, in collaboration with the wider academic team.
- ▶ To undertake academic administration relevant to the needs of the programmes, School and College.
- ▶ To form relevant contacts with the external pharmacy, medical and related health professions at a local and national level and to take an active role in the academic pharmacy community in order to enhance learning, teaching and research outcomes.
- ▶ To facilitate professional interface links with the NHS, and with other relevant professional external organisations.
- ▶ To contribute to scholarship in the area of pharmacy education and to disseminate the outcomes through presentations at conferences and publication in professional journals.
- ▶ To support and promote effective team working.

- ▶ To engage in peer review and continuous training and development programmes in the University (e.g. through Staff Development) which are consistent with the needs of the post.
- ▶ Ensure and promote the personal health, safety and wellbeing of staff and students.
- ▶ Promote equality of opportunity and support diversity and inclusion as well as working to support the University's environmental sustainability agenda and practices.
- ▶ To work within Aston University policies and procedures.
- ▶ Act as a role model for Aston Pharmacy School staff and students.
- ▶ Maintain registration as a pharmacist with the GPhC and adhere to the Standards for Pharmacy Professionals.
- ▶ To undertake such other duties as may be reasonably requested and that are commensurate with the nature and grade of the post.

Although this is a list of the key responsibilities of the post, it is expected that the post holder and manager will develop and define the detail of the work to be undertaken. Any changes to the key responsibilities will be the subject of consultation with the post holder.

#### **Additional responsibilities**

- ▶ Engage in continuous personal and professional development in line with the demands of the role, including undertaking relevant training and development activities to develop themselves and support the development of others.
- ▶ Ensure and promote the personal health, safety and wellbeing of staff and students.
- ▶ Carry out duties in a way which promotes fairness in all matters and which engenders trust.
- ▶ Promote equality of opportunity and support diversity and inclusion as well as working to support the University's environmental sustainability agenda and practices.

# Person specification

	Essential	Method of assessment
<b>Education and qualifications</b>	<ul style="list-style-type: none"> <li>• GPhC registration.</li> <li>• Postgraduate qualification (PG Cert or higher) in Clinical Pharmacy.</li> <li>• Senior or Principal Fellowship of the Advance HE (formerly known as the Higher Education Academy).</li> </ul>	Application form
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Significant post-registration experience in academia.</li> <li>• Significant experience of stakeholder engagement and cross-sector working.</li> <li>• Experience of leadership in the development of inter professional education.</li> <li>• Experience of leadership in the development of experiential learning activities.</li> </ul>	Application form and interview
<b>Aptitude and skills</b>	<ul style="list-style-type: none"> <li>• Good oral, written communication &amp; presentation skills.</li> <li>• Good IT skills and an ability to harness IT as a teaching tool.</li> <li>• Problem solving skills.</li> <li>• Ability to support the learning of undergraduate and postgraduate students in pharmacy practice.</li> <li>• Ability to lead on aspects of programme development.</li> <li>• Ability to provide tutorial and counselling advice to undergraduate and postgraduate students.</li> <li>• Ability to lead a team of staff involved in the teaching of pharmacy including part time and sessional staff.</li> <li>• Awareness of student support needs and available support services.</li> <li>• Demonstrates empathy.</li> </ul>	Application form and interview

	Essential	Method of assessment
	<ul style="list-style-type: none"> <li>• Able to work under pressure, prioritise work and meet deadlines.</li> <li>• Ability to manage budgets and deliver on cost improvement programmes.</li> <li>• Able to use initiative and work without supervision when necessary.</li> <li>• A commitment to CPD and to undertake further training as appropriate.</li> <li>• Flexible and adaptable, willing to challenge and innovate.</li> <li>• Willingness to participate in occasional weekend activities such as recruitment days.</li> </ul>	

	Desirable	Method of assessment
<b>Education and qualifications</b>	<ul style="list-style-type: none"> <li>• MSc in Clinical Pharmacy.</li> <li>• Membership of the RPS.</li> <li>• Fellowship of Advance HE (formerly known as the Higher Education Academy).</li> </ul>	Application form
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Experience of MPharm leadership.</li> <li>• Experience of programme design.</li> <li>• Experience of PSRB accreditation processes.</li> <li>• Experience of contributing to University citizenship.</li> </ul>	Application form and interview
<b>Aptitude and skills</b>	<ul style="list-style-type: none"> <li>• An understanding of the key policy drivers in Pharmacy education including but not limited to PSRB standards and the funding environment.</li> </ul>	Application form and interview

# How to apply

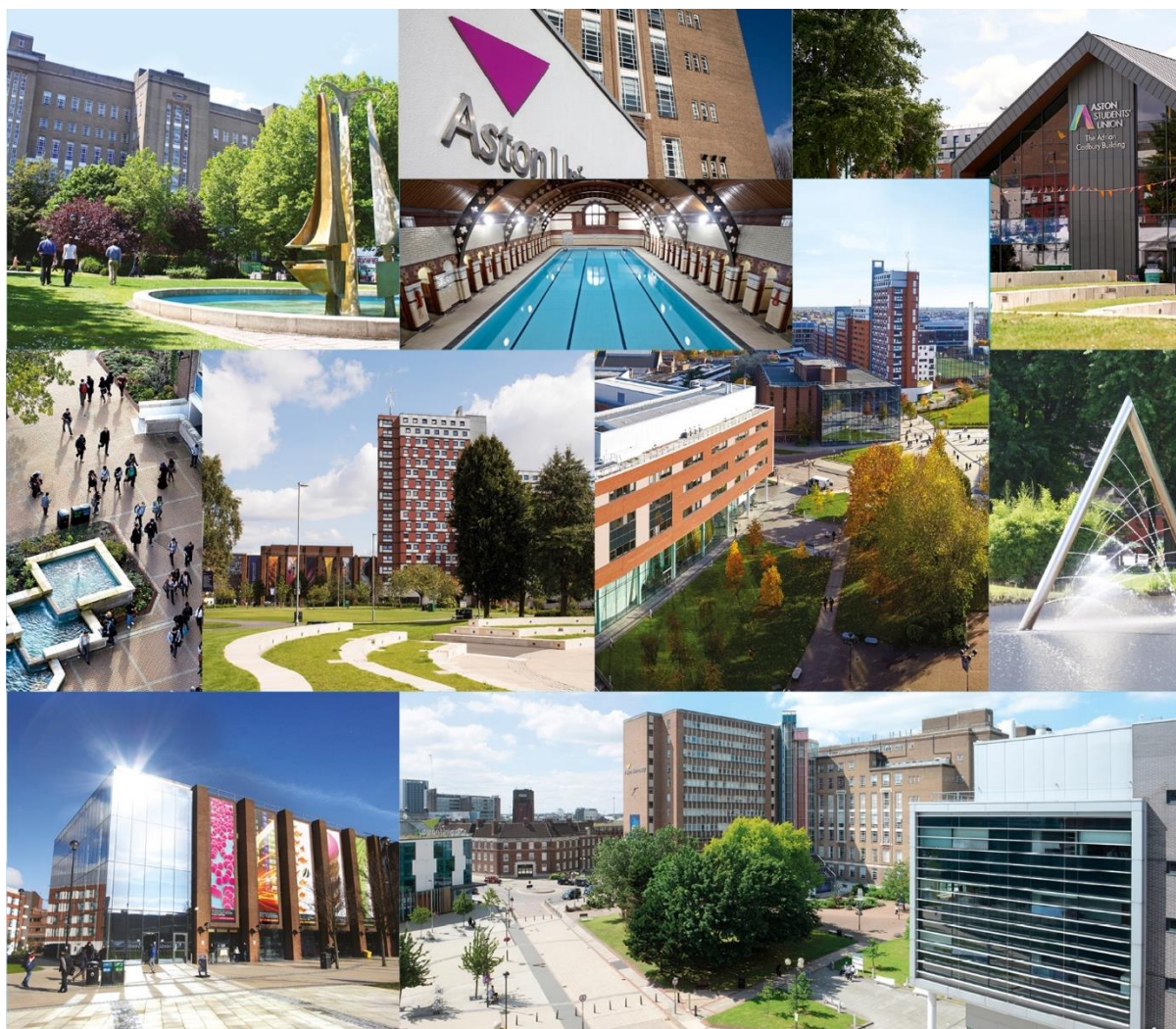
You can apply for this role online via our website <https://www2.aston.ac.uk/staff-public/hr/jobs>.

Applications should be submitted by 23.59hrs BST on the advertised closing date.

All applicants must complete an application form, along with your CV.

Any CV sent direct to the Recruitment Team and Recruiting Manager will not be accepted.

If you require a manual application form then please contact the Recruitment Team via [jobs@aston.ac.uk](mailto:jobs@aston.ac.uk).



# Contact information

## Enquiries about the vacancy:

Name: Dr Joe Bush  
Job Title: Head of Aston Pharmacy School  
Email: [j.bush2@aston.ac.uk](mailto:j.bush2@aston.ac.uk)

## Enquiries about the application process, shortlisting or interviews:

Recruitment Team via [jobs@aston.ac.uk](mailto:jobs@aston.ac.uk) or 0121 204 4500.

# Additional information

Visit our website <https://www2.aston.ac.uk/staff-public/hr> for full details of our salary scales and benefits Aston University staff enjoy.

**Salary scales:** <https://www2.aston.ac.uk/staff-public/hr/payroll-and-pensions/salary-scales/index>

**Benefits:** <https://www2.aston.ac.uk/staff-public/hr/Benefits-and-Rewards/index>

**Working in Birmingham:** <https://www2.aston.ac.uk/birmingham>

**Employment of Ex-Offenders:** Under the Rehabilitation of Offenders Act 1974, a person with a criminal record is not required to disclose any spent convictions unless the positions they applying for is listed an exception under the act.

## Eligibility to work in the UK:

### Post-Brexit transition period / EU Settlement Scheme

The post-Brexit transition period ended on 31 December 2020. If you are an EU/EEA citizen and you were a resident in the UK before 31 December 2020, you and your family members (including non-EU citizens need to apply to the EU Settlement Scheme to continue to live, work and study in the UK beyond 30 June 2021. The deadline for applying to the EU settlement scheme is 30 June 2021. You can apply via the Government webpage <https://www.gov.uk/settled-status-eu-citizens-families>

Irish Nationals do not need to apply for settlement as they retain the right to work in the UK.

### New immigration system for EU/EEA and Swiss Nationals who were not resident in the UK before 31 December 2020

A new immigration system has been introduced for people arriving in the UK from EEA countries with effect from 1 January 2021. In addition to those who have always required a visa, EU citizens moving to the UK to work will need to get a visa in advance. You can find more information on the following website. Candidates should check their eligibility to enter or remain in the UK in advance of making any job application via the UKVI website <https://www.gov.uk/browse/visas-immigration/work-visas>. Before applying you should ensure that you meet the requirements, including meeting the English Language requirements. If you do not meet the eligibility criteria, any application for a work visa would be unsuccessful.

If you require a visa to work in the UK the most common types of visa are:

### **Skilled Worker Visa**

<https://www.gov.uk/skilled-worker-visa>

### **Global Talent Visa**

If you are a leader or potential leader in one of the following fields you may be eligible to apply for a Global Talent Visa:

- Academia or Research
- Arts and Culture
- Digital Technology

Please click the following link for further information and to check your eligibility for this visa.

<https://www.gov.uk/global-talent>

**Equal Opportunities:** Aston University promotes equality and diversity in all aspects of its work. We aim to ensure, through our admissions policies for students, and our staff recruitment and selection processes that we encourage applications from all groups represented in the wider community at a local, national and international level.

The University will endeavour not to discriminate unfairly or illegally, directly or indirectly, against student or potential students, staff or potential staff. This commitment applies to all functions of the University and to any stage of an individual's career.

An Equal Opportunities Monitoring Form is included within the application form. Data you provide on the Equal Opportunities Monitoring Form will be included in a general database, for statistical monitoring purposes, enabling the University to monitor the effectiveness of its Policy, Codes of Practice and Guidelines on Equal Opportunities in Employment. Individuals will not be identified by name.

**Data Protection:** Your personal data will be processed in compliance with the Data Protection Act 2018 and the General Data Protection Regulation ((EU) 2016/679) ("GDPR"). The University's Data Protection Policy and Privacy Notices, including the Job Applicant Privacy Notice can be found at <https://www2.aston.ac.uk/data-protection>. Your application will only be used to inform the selection process, unless you are successful, in which case it will form the basis of your personal record with the University which will be stored in manual and/or electronic files. Information in statistical form on present and former employees is given to appropriate outside bodies.

Full details of our terms and conditions of service and associated policies and procedures are available online at <https://www2.aston.ac.uk/staff-public/hr/policies>

### **Aston University**

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gets real.**