

**Clinical Instructor**

**Reference:** 0426-23

**Grade: 7**

**Salary:** £31,502 to £34,314, per annum, depending on experience

**Contract Type:** Fixed Term (Between 36-48 Months)

**Basis:** Full Time

**Job description**

**Job Purpose:**

To support the clinical training of optometrists, whilst studying full time for a PhD, for a fixed term of 3-4 years. The post holder will assist academic staff in the provision of high-quality learning & teaching in line with the number of teaching hours allowable for full time post graduate students, currently 6 hours per week.

**Main duties and responsibilities**

* To deliver high quality teaching within established teaching programmes across the School.
* To teach students in a clinical setting
* To assess student progress and provide timely feedback.
* To manage your own teaching scholarship and administration activities relevant to the needs of the post.

**Research**

* To use available pedagogic research and resources to inform teaching and learning practice within subject areas taught.
* To reflect on practice and the development of own teaching and learning skills.
* To undertake PhD research in the School of Optometry.

**External Engagement**

* To attend and participate in internal and external networks as appropriate and within the interests of the School/ University.

**Citizenship**

* To provide pastoral care and support to students.
* To attend and contribute to subject group meetings
* To display and promote Aston values through your own actions and behaviour.
* To undertake such other duties as may be reasonably requested and that are commensurate with the nature and grade of the post.

**Additional responsibilities**

* Engage in continuous personal and professional development in line with the demands of the role, including undertaking relevant training and development activities to develop themselves and support the development of others.
* Ensure and promote the personal health, safety and wellbeing of staff and students.
* Carry out duties in a way which promotes fairness in all matters and which engenders trust.
* Promote equality of opportunity and support diversity and inclusion as well as working to support the University’s environmental sustainability agenda and practices.
* **Person specification**

|  | **Essential** | **Method of assessment** |
| --- | --- | --- |
| **Education and qualifications** | A professional optometry degree minimum 2:1 or equivalent.  Registration with the General Optical Council | Application form |
| **Experience** | Previous clinical experience | Application form and interview |
| **Aptitude and skills** | Excellent communication skills: verbal and written  Excellent presentation skills  Ability to support learning and teaching  Highly-developed analytical and organisational skills with the ability to meet deadlines  Well-developed interpersonal and team-working skills.  Competence in IT skills  Ability to plan and execute well controlled experiments in an area relevant to the proposed research programme of choice.  A positive approach to excel in both teaching and research  Ability to work independently and as a member of a high performance team | Application form and interview |
| **Training and development** | A willingness to undertake further training as appropriate and to adopt new procedures as and when required | Interview |
| **Other** | Must be a British National or have ‘settled’ status to be eligible for ‘home’ PhD fees  Commitment to observing the University’s Equal Opportunities Policy at all times.  Ability to attend the University as and when required for scheduled teaching, relevant meetings and student support.  Ability to work within an optometry clinical and research setting with all due consideration of research ethics Health and Safety legislation. | Application form, Interview |

|  | **Desirable** | **Method of assessment** |
| --- | --- | --- |
| **Education and qualifications** | Recognised additional clinical qualification | Application form and interview |
| **Aptitude and skills** | Specialist clinical skills | Interview |

**How to apply**

You can apply for this role online via our website <https://www2.aston.ac.uk/staff-public/hr/jobs>.

Applications should be submitted by 23.59 on the advertised closing date.

All applicants must complete an application form, along with your CV.

Any CV sent direct to the Recruitment Team and Recruiting Manager will not be accepted.

If you require a manual application form then please contact the Recruitment Team via [jobs@aston.ac.uk](mailto:jobs@aston.ac.uk).



**Contact information**

**Enquiries about the vacancy:**

Name: Professor James Wolffsohn

Job Title: Head of the School of Optometry

Email: [j.s.w.wolffsohn@aston.ac.uk](mailto:j.s.w.wolffsohn@aston.ac.uk)

**Enquiries about the application process, shortlisting or interviews:**

Recruitment Team via [jobs@aston.ac.uk](mailto:jobs@aston.ac.uk) or 0121 204 4500.

**Additional information**

Visit our website <https://www2.aston.ac.uk/staff-public/hr> for full details of our salary scales and benefits Aston University staff enjoy

**Salary scales**: <https://www2.aston.ac.uk/staff-public/hr/payroll-and-pensions/salary-scales/index>

**Benefits:** <https://www2.aston.ac.uk/staff-public/hr/Benefits-and-Rewards/index>

**Working in Birmingham:** <https://www2.aston.ac.uk/birmingham>

**Employment of Ex-Offenders:** Under the Rehabilitation of Offenders Act 1974, a person with a criminal record is not required to disclose any spent convictions unless the positions they applying for is listed an exception under the act.

**Eligibility to work in the UK**:

**Post-Brexit transition period / EU Settlement Scheme**

The post-Brexit transition period ended on 31 December 2020.  If you are an EU/EEA citizen  and you were a resident in the UK before 31 December 2020, you and your family members (including non-EU citizens need to apply to the EU Settlement Scheme to continue to live, work and study in the UK beyond 30 June 2021. The deadline for applying to the EU settlement scheme is 30 June 2021.  You can apply via the Government webpage <https://www.gov.uk/settled-status-eu-citizens-families>

Irish Nationals do not need to apply for settlement as they retain the right to work in the UK.

**New immigration system for EU/EEA and Swiss Nationals who were not resident in the UK before 31 December 2020**

A new immigration system has been introduced for people arriving in the UK from EEA countries with effect from 1 January 2021.  In addition to those who have always required a visa, EU citizens moving to the UK to work will need to get a visa in advance. You can find more information on the following website.  Candidates should check their eligibility to enter or remain in the UK in advance of making any job application via the UKVI website <https://www.gov.uk/browse/visas-immigration/work-visas>. Before applying you should ensure that you meet the requirements, including meeting the English Language requirements.  If you do not meet the eligibility criteria, any application for a work visa would be unsuccessful.

If you require a visa to work in the UK the most common types of visa are:

**Skilled Worker Visa**

<https://www.gov.uk/skilled-worker-visa>

**Global Talent Visa**

If you are a leader or potential leader in one of the following fields you may be eligible to apply for a Global Talent Visa:

* Academia or Research
* Arts and Culture
* Digital Technology

Please click the following link for further information and to check your eligibility for this visa.

<https://www.gov.uk/global-talent>

**Equal Opportunities:** Aston University promotes equality and diversity in all aspects of its work. We aim to ensure, through our admissions policies for students, and our staff recruitment and selection processes that we encourage applications from all groups represented in the wider community at a local, national and international level.

The University will endeavour not to discriminate unfairly or illegally, directly or indirectly, against student or potential students, staff or potential staff. This commitment applies to all functions of the University and to any stage of an individual’s career.

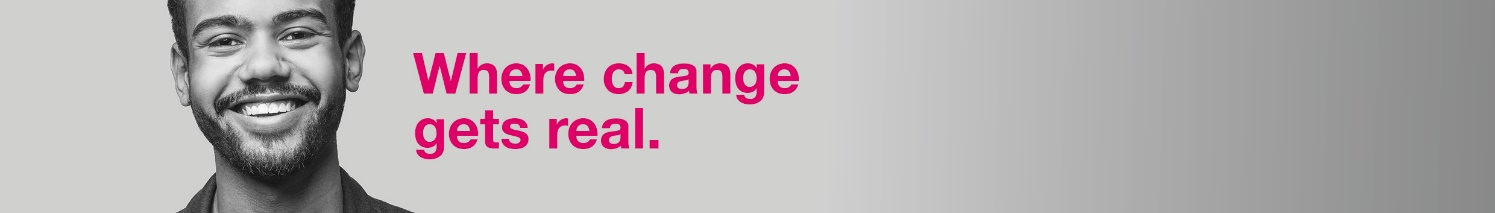
An Equal Opportunities Monitoring Form is included within the application form. Data you provide on the Equal Opportunities Monitoring Form will be included in a general database, for statistical monitoring purposes, enabling the University to monitor the effectiveness of its Policy, Codes of Practice and Guidelines on Equal Opportunities in Employment. Individuals will not be identified by name.

**Data Protection:** Your personal data will be processed in compliance with the Data Protection Act 2018 and the General Data Protection Regulation ((EU) 2016/679) (“GDPR”).  The University’s Data Protection Policy and Privacy Notices, including the Job Applicant Privacy Notice can be found at <https://www2.aston.ac.uk/data-protection>. Your application will only be used to inform the selection process, unless you are successful, in which case it will form the basis of your personal record with the University which will be stored in manual and/or electronic files. Information in statistical form on present and former employees is given to appropriate outside bodies.

Full details of our terms and conditions of service and associated policies and procedures are available online at <https://www2.aston.ac.uk/staff-public/hr/policies>

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**aston.ac.uk**