



# OPPORTUNITY

## Clinical Teaching Fellow, Physician Associate (PA) Fellow (4 Posts)

**Reference:** 0434-23

**Salary:** Grade 8 (£36,333 - £43,155) or Grade 9 (44,414 to 52,841)

**Contract Type:** Permanent

**Basis:** Part time 0.4 FTE

This is an appointment at Clinical Teaching (PA) Fellow level. The salary range will be in line with the pay scale dependent on clinical seniority and experience. Appointment will be made at Grade 8/9 depending on experience and academic qualification (PgCert etc.) completed. This is a part-time post.

# Job description

## Specification

Clinical/Non-clinical Scale: Applicants can be considered for a clinical scale if they hold FPA(MVR)/GMC registration with a Licence to practice and will have ongoing clinical practice for the duration of this post. It is assumed appointees will seek and/or continue with a clinical post at the end of training.

The contract is permanent part time appointment.

## Aim

The aim of these posts is to support the delivery and development of excellent, evidence-informed medical education, to meet the standards set by the General Medical Council 'Promoting Excellence' and the Quality Assurance Agency and to support the post-holders' professional development and scholarship within medical education.

The post-holder will be responsible (with support and guidance) for facilitating small group learning sets, delivering anatomy and clinical skills workshops, contributing to assessments, personal tutoring, quality management and the enhancement of postgraduate Physician Associate education within the Medical School. One of the principal aims is to develop the post-holders' skills and scholarship within medical education through experiential learning and mentoring, and, if necessary undertaking the PG Certificate in Higher Education.

It is envisaged that the post-holder will continue to undertake a session of clinical practice per week in a local trust.

## Responsibilities

### Teaching

- Teaches Years 1, and 2 as required.
- Facilitates small group tutorials designed to help students integrate and apply their multi-disciplinary learning, to make them engaging, enjoyable and effective.
- Tackles issues impacting on the quality of delivery, and balances competing pressures to ensure teaching sessions are well organised, pedagogically sound and making good use of resources.
- Supports, develops and assesses students' group working skills, providing some immediate pastoral support referring on as appropriate.
- Teaches anatomy, clinical and communication skills through workshops, using online materials as required.
- Contributes to the development of electives and assistantships as required.
- Contributes to lecturing, developing and implementing curriculum resources as required.
- Contributes to quality management processes and curriculum development to continuously enhance the programme.

- Designs, creates and marks formative and summative assessments including examination papers, Objective Structured Clinical Examinations (OSCEs) and Multiple Mini Interviews (MMIs) for admissions and provides constructive feedback.
- Take responsibility for developing, implementing and quality assuring assessment within the programme.
- Invigilates assessments and end of year examinations as required.
- Provides academic support and advice to Physician Associate students.
- Undertakes academic administration relevant to the needs of the post.
- Offers advice, support and supervision to teaching colleagues, particularly new staff and those with less experience.
- Contributes to a development project, for example taking on the role of an OSCE coordinator, developing a learning resource, or evaluating an innovation.

### **Research/Scholarship**

- Contributes to scholarship/research in medical education in collaboration with colleagues.
- Fosters interdisciplinary networks and engages in transfer of knowledge and scholarship, taking opportunities to present own research across the University, nationally and internationally, and to publish in internationally renowned journals.

### **Other managerial activity and functions**

- Engages in continuous personal and professional development in line with the demands of the role, including undertaking relevant training activities to develop themselves and support the development of others e.g. peer observation of teaching.
- Develops networks within the University, nationally and internationally to develop scholarship and influence decisions.
- Ensures and promotes the personal health, safety and wellbeing of staff and students.
- Carries out duties in a way which promotes fairness in all matters and which engenders trust.
- Promotes equality of opportunity and supports diversity and inclusion as well as working to support the University's environmental sustainability agenda and practices.

## Person specification

	Essential	Method of assessment
<b>Education and qualifications</b>	<p>MSc/Post Graduate Diploma in Physician Associate Studies, or MBChB or (equivalent). Registered with the Managed Voluntary Register of the Faculty of Physician Associate within the RCP or General Medical Council (GMC)</p>	Application form
<b>Experience</b>	<p>Previous clinical experience – as a Physician Associate 3 years post qualification or completion of FY2 and/or Core Training.</p> <p>Advanced knowledge of biomedical sciences and willingness to develop this for teaching years 1 and 2.</p> <p>Experience of delivering high quality, evidence-based teaching of applied theory, communication and clinical skills to medical students, within a higher education, hospital, or primary care environment.</p> <p>Experience of using interactive approaches, especially with small groups.</p>	Application form, interview, and presentation
<b>Aptitude and skills</b>	<p>Able to take initiative, work flexibly to meet deadlines within tight time schedules and solve problems.</p> <p>Highly developed interpersonal skills, demonstrating empathy as a collaborative and supportive team member, with an ability to motivate colleagues and students and form effective and positive teams and inter-team working.</p>	Application form, Interview, and presentation

	Essential	Method of assessment
	<p>Competence in IT and internet usage appropriate for an academic environment and e-learning.</p> <p>Excellent communication and presentation skills, with the ability to train less experienced colleagues in education matters and to communicate complex ideas through a variety of media including written proposals and reports.</p>	
<b>Training and development</b>	<p>A willingness to undertake personal professional development as required by the University and peer review of teaching, respond constructively to feedback, undertake further training as appropriate and adopt new procedures as required.</p> <p>A willingness to undertake a Postgraduate Certificate/Diploma in Teaching and Learning in Higher Education, or equivalent qualification such as Fellowship of the Higher Education Academy, if not already obtained.</p> <p>Willingness to contribute to innovation, scholarship and research and pursue further approved part-time study for qualifications such as Certificate, Diploma, Masters (MEd), MD, PhD, EdD each year.</p>	Application form, Interview, and presentation
<b>Other</b>	<p>A commitment to University Citizenship, to further the good standing of Aston University, and to observe all the University's policies including the Equal Opportunities Policy.</p> <p>The successful candidates are required to have clearance to work</p>	Application form, Interview, and presentation

	Essential	Method of assessment
	with vulnerable adults from the DBS (The Disclosure and Barring Service).	

	Desirable	Method of assessment
<b>Education and qualifications</b>	<p>Managed Voluntary Registration as a Physician Associate with the Faculty of Physician Associates within the Royal College of Physicians; or GMC registration with Licence to Practice in UK.</p> <p>Knowledge and understanding of the NHS in the UK; not necessarily experience within the NHS.</p> <p>Postgraduate Certificate in Teaching &amp; Learning in Higher Education, or equivalent qualification such as Fellowship of the Higher Education Academy.</p> <p>Or</p> <p>An undertaking to pursue approved part-time study for qualifications such as a Postgraduate Certificate if intending to do two years in post</p> <p>Certificate/Diploma/MEd.</p> <p>MD/PhD in relevant subject.</p>	Application form
<b>Experience</b>	<p>Teaching practical clinical skills such as Basic Life Support and clinical practical procedures.</p> <p>Using a range of teaching methods from lectures to interactive e-learning.</p> <p>Designing and delivering assessment, including clinical</p>	Application form, interview and presentation

Desirable	Method of assessment	
	<p>examinations, ideally within an undergraduate medical programme.</p> <p>Evidence of scholarship and publishing in (medical/clinical) education.</p> <p>Taught medical students and/or in the NHS.</p> <p>Commitment to clinical practice within this post (1 session/week) and ongoing to complete clinical training beyond this post. Time of clinical sessions is to be agreed with Year and Phase Leads.</p>	

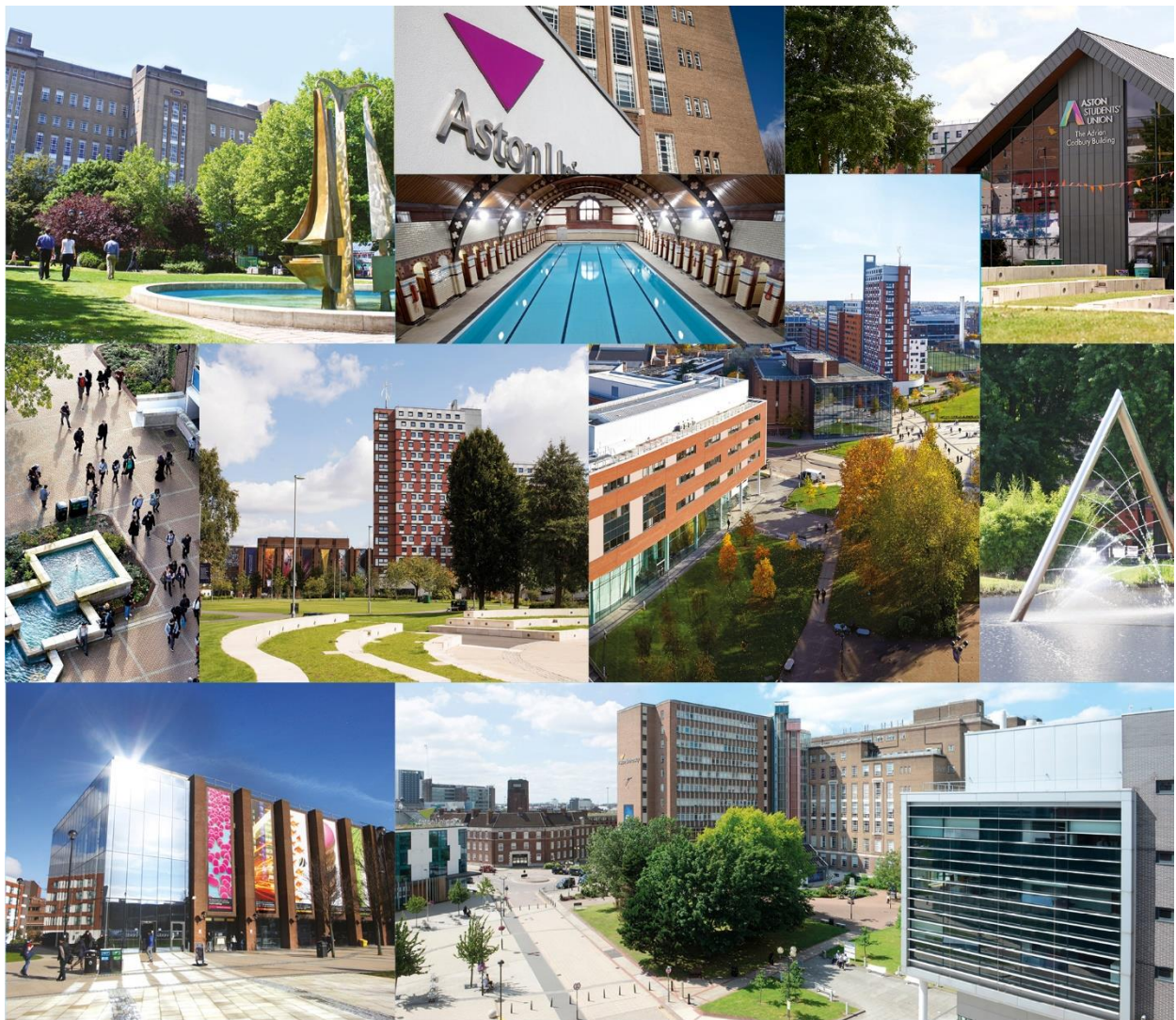
# How to apply

You can apply for this role online via our website <https://www2.aston.ac.uk/staff-public/hr/jobs>.

Applications should be submitted by 23.59 on the advertised closing date.  
All applicants must complete an application form, along with your CV.

Any CV sent direct to the Recruitment Team and Recruiting Manager will not be accepted.

If you require a manual application form, then please contact the Recruitment Team via [jobs@aston.ac.uk](mailto:jobs@aston.ac.uk).





# Contact information

## Enquiries about the vacancy:

Name: Professor Phil Begg

Job Title: Programme Director

Email: [p.begg@aston.ac.uk](mailto:p.begg@aston.ac.uk)

## Enquiries about the application process, shortlisting or interviews:

Recruitment Team via [jobs@aston.ac.uk](mailto:jobs@aston.ac.uk) or 0121 204 4500.

# Additional information

Visit our website <https://www2.aston.ac.uk/staff-public/hr> for full details of our salary scales and benefits Aston University staff enjoy

**Salary scales:** <https://www2.aston.ac.uk/staff-public/hr/payroll-and-pensions/salary-scales/index>

**Benefits:** <https://www2.aston.ac.uk/staff-public/hr/Benefits-and-Rewards/index>

**Working in Birmingham:** <https://www2.aston.ac.uk/birmingham>

**Employment of Ex-Offenders:** Under the Rehabilitation of Offenders Act 1974, a person with a criminal record is not required to disclose any spent convictions unless the positions they applying for is listed an exception under the act.

## Eligibility to work in the UK:

### Post-Brexit transition period / EU Settlement Scheme

The post-Brexit transition period ended on 31 December 2020. If you are an EU/EEA citizen and you were a resident in the UK before 31 December 2020, you and your family members (including non-EU citizens need to apply to the EU Settlement Scheme to continue to live, work and study in the UK beyond 30 June 2021. The deadline for applying to the EU settlement scheme is 30 June 2021. You can apply via the Government webpage <https://www.gov.uk/settled-status-eu-citizens-families>  
Irish Nationals do not need to apply for settlement as they retain the right to work in the UK.

### New immigration system for EU/EEA and Swiss Nationals who were not resident in the UK before 31 December 2020

A new immigration system has been introduced for people arriving in the UK from EEA countries with effect from 1 January 2021. In addition to those who have always required a visa, EU citizens moving to the UK to work will need to get a visa in advance. You can find more information on the following website. Candidates should check their eligibility to enter or remain in the UK in advance of making any job application via the UKVI website <https://www.gov.uk/browse/visas-immigration/work-visas>. Before applying you should ensure that you meet the requirements, including meeting the English Language requirements. If you do not meet the eligibility criteria, any application for a work visa would be unsuccessful.

If you require a visa to work in the UK the most common types of visa are:

### **Skilled Worker Visa**

<https://www.gov.uk/skilled-worker-visa>

### **Global Talent Visa**

If you are a leader or potential leader in one of the following fields you may be eligible to apply for a Global Talent Visa:

- Academia or Research
- Arts and Culture
- Digital Technology

Please click the following link for further information and to check your eligibility for this visa.

<https://www.gov.uk/global-talent>

**Equal Opportunities:** Aston University promotes equality and diversity in all aspects of its work. We aim to ensure, through our admissions policies for students, and our staff recruitment and selection processes that we encourage applications from all groups represented in the wider community at a local, national and international level.

The University will endeavour not to discriminate unfairly or illegally, directly or indirectly, against student or potential students, staff or potential staff. This commitment applies to all functions of the University and to any stage of an individual's career.

An Equal Opportunities Monitoring Form is included within the application form. Data you provide on the Equal Opportunities Monitoring Form will be included in a general database, for statistical monitoring purposes, enabling the University to monitor the effectiveness of its Policy, Codes of Practice and Guidelines on Equal Opportunities in Employment. Individuals will not be identified by name.

**Data Protection:** Your personal data will be processed in compliance with the Data Protection Act 2018 and the General Data Protection Regulation ((EU) 2016/679) ("GDPR"). The University's Data Protection Policy and Privacy Notices, including the Job Applicant Privacy Notice can be found at <https://www2.aston.ac.uk/data-protection>. Your application will only be used to inform the selection process, unless you are successful, in which case it will form the basis of your personal record with the University which will be stored in manual and/or electronic files. Information in statistical form on present and former employees is given to appropriate outside bodies.

Full details of our terms and conditions of service and associated policies and procedures are available online at <https://www2.aston.ac.uk/staff-public/hr/policies>

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gets real.**