



OPPORTUNITY

Where change
gets real.



Job ref: 0656-24

Grade: 8 and/or 9, depending on experience

Salary: £37,999 to £55,295, per annum, depending on experience

Contact Type: Permanent

Basis: Full Time

Job description

Job Purpose:

To develop and enhance aspects of the research, teaching and scholarly activities of the school, with a focus on the practice of pharmacy in near-patient settings. In addition, to develop links with our external partners across all sectors of pharmacy and healthcare to advance the clinical capabilities of our students and to support our students in the development of their professional identities.

The postholder will undertake a balance of research, and teaching and assessment activities. Whilst ability and effectiveness should be demonstrated in all areas, individuals may be more specifically focussed on research, teaching and assessment or external engagement. This balance will be discussed and agreed with individuals annually in line with operational needs, School and University strategy and with consideration of the individual's career goals and development plans.

Main Duties/Responsibilities:

Research

- ▶ To develop research objectives, projects and proposals for personal/joint research programmes consistent with the School's research priorities.
- ▶ To write up or contribute to the write up of research work for publication.
- ▶ To identify sources of funding, develop and submit funding applications, securing external research funding.
- ▶ Where appropriate to School/University strategy and subject discipline, to participate in and develop external networks.
- ▶ To supervise and manage research projects.
- ▶ To supervise postgraduate students at Masters and doctoral levels. To foster an environment which encourages research among students at postgraduate level.
- ▶ To collaborate in research initiatives with colleagues in and beyond the School as appropriate.

In addition, at grade 9

- ▶ To write up research and publish the outcomes in good quality publications.

Teaching and Learning

- ▶ To contribute to the development of and innovation in teaching and assessment within pharmacy, including the promotion of contemporary, evidence-based best practice.
- ▶ To contribute to the proactive evidence-based review and development of the Pharmacy School's curricula and extra-curricula activities.
- ▶ To be responsible for the evaluation, design and delivery of specific areas of teaching and assessment within the Pharmacy School's undergraduate and postgraduate programmes.
- ▶ To form relevant contacts with the external pharmacy, medical and related health professions at a local and national level and to take an active role in the academic pharmacy community in order to enhance learning and teaching outcomes.
- ▶ To provide academic support, pastoral care and advice to foundation, undergraduate and postgraduate students.

- ▶ To cooperate with colleagues across disciplines in the continuous review and development of Programmes and the curriculum.
- ▶ To use and promote the use of a range of methods and techniques in teaching, learning and assessment including pursuing digital and modern methods of delivery.
- ▶ To engage in supporting and promoting quality assurance measures within the University e.g. by evaluation and development of a range of modules or within a subject area in terms of content, delivery and assessment as well as reviewing delivered modules, setting and receiving student feedback questionnaires.
- ▶ To innovate in teaching, demonstrate continuous professional development and critical reflective practice.

In addition, at grade 9

- ▶ To be responsible for the design and content of specific areas of teaching and learning within the School's teaching Programmes with guidance

External Engagement

- ▶ To facilitate professional interface links with the NHS, and with other relevant professional external organisations.
- ▶ Maintain registration as a pharmacist with the GPhC and adhere to the Standards for Pharmacy Professionals.
- ▶ To enhance the University's reputation with professional/scholarly bodies by participating in existing networks and by developing new links capable of demonstrating impact.
- ▶ To represent the interests of the subject and School via activities to raise the regional, national and international profile, particularly with the professions, schools and businesses.

In addition, at grade 9

- ▶ To develop research and development collaborations with industry partners to secure additional direct funding where appropriate to focus and subject discipline

Citizenship

- ▶ To carry out specific School roles and functions as may be reasonably required e.g. Module Leader, Personal Tutor
- ▶ To manage own teaching, scholarship and administrative activities
- ▶ To provide pastoral care and support to students.
- ▶ To act as personal tutor providing first line support to students.
- ▶ To take part in and, if required, manage staff seminars, cross-departmental activities and events e.g. Open Days, Sixth Form Conferences etc.
- ▶ To contribute to Academic Department meetings and on occasion, act as chair of one or more of the School committees, these responsibilities being equitably distributed across the academic staff.
- ▶ To display and promote Aston values through own actions and behaviour.
- ▶ To undertake such other duties as may be reasonably requested and that are commensurate with the nature and grade of the post.

In addition, at grade 9

- ▶ To take part in and, on occasion, act as Chair of one or more of the School committees, these responsibilities being equitably distributed across the academic staff.

Additional responsibilities

- ▶ Act as a role model for Aston Pharmacy School staff and students.
- ▶ Engage in continuous personal and professional development in line with the demands of the role, including undertaking relevant training and development activities to develop themselves and support the development of others.
- ▶ Ensure and promote the personal health, safety and wellbeing of staff and students.
- ▶ Carry out duties in a way which promotes fairness in all matters and which engenders trust.
- ▶ Promote equality of opportunity and support diversity and inclusion as well as working to support the University's environmental sustainability agenda and practices.

Person specification

	Essential	Method of assessment
Education and qualifications	<p>A doctorate in a relevant academic discipline. GPhC registration.</p> <p>Recognised teaching qualification at the appropriate level e.g. PG Cert in Professional Practice in Higher Education (or equivalent)/Fellowship of Advance HE (formerly known as the Higher Education Academy), or a willingness to undertake such a qualification when in post.</p>	Application form
Experience	<p>Experience of initiating and conducting research up to Doctoral level.</p> <p>Possession of an established research profile, at least at national level, publishing the outcomes of research in good quality national and internationally rated journals</p> <p>Post-registration experience in academia.</p>	Application form and interview
Aptitude and skills	<p>Good oral, written communication & presentation skills.</p> <p>Good IT skills and an ability to harness IT as a teaching tool.</p> <p>Problem solving skills.</p> <p>Ability to develop and maintain an ongoing research programme and to publish in international journals.</p> <p>Ability to support the learning of undergraduate and postgraduate students.</p> <p>Ability to lead on aspects of programme development.</p> <p>Ability to develop internal and external networks that will raise the profile of the School/University.</p> <p>Ability to provide counselling and advice to undergraduate and postgraduate students from diverse backgrounds.</p> <p>Awareness of student support needs.</p> <p>Ability to work under pressure, prioritise tasks and meet deadlines.</p>	Application form and interview

	Essential	Method of assessment
	<p>Ability to use initiative and work independently when necessary.</p> <p>Ability to work effectively as part of a team.</p> <p>A commitment to CPD and to undertake further training as appropriate.</p> <p>Ability to work flexibly and with resilience, and a with a willingness to challenge and innovate.</p> <p>Willingness to participate in occasional weekend activities such as recruitment days.</p>	

	Desirable	Method of assessment
Education and qualifications	<p>An Independent Prescribing qualification.</p> <p>Postgraduate qualification (PG Cert or higher) in Advanced Clinical Practice.</p> <p>Senior or Principal Fellowship of Advance HE (formerly known as the Higher Education Academy).</p>	Application form
Experience	<p>Experience of programme design.</p> <p>Experience of course management at the module (or equivalent) or programme level.</p> <p>Experience of PSRB accreditation processes.</p> <p>Experience of contributing to University citizenship.</p> <p>Experience of stakeholder engagement and cross-sector working.</p>	Application form and interview
Aptitude and skills	<p>An understanding of the key policy drivers in Pharmacy education including but not limited to PSRB standards and the funding environment.</p>	Application form and interview

University values

All staff are expected to demonstrate/promote the University's values and expectations, which are an integral part of our strategy and underpin the culture of the University. In addition, our leaders are expected to be accountable, help to execute strategic visions of the University and share and set clear expectations that inspire those around them.

Values + Behaviours

				
Innovation	Collaboration	Ambition	Inclusion	Integrity
We strive for excellence within ourselves and others, providing solutions to new and existing challenges.	We work best when we are collaborative, working together to contribute to the Aston community.	We strive together for improvement and innovation looking ahead to see the bigger picture.	We treat everyone in our community equally and how they would like to be treated.	We are open, honest and fair. We take ownership of the way we work and how we treat each other.

How to apply

You can apply for this role online via our website <https://www2.aston.ac.uk/staff-public/hr/jobs>.

Applications should be submitted by 23.59pm on the advertised closing date.

All applicants must complete an application form, along with your CV.

Any CV sent direct to the Recruitment Team and Recruiting Manager will not be accepted.

If you require a manual application form, then please contact the Recruitment Team via recruitment@aston.ac.uk.

Contact information

Enquiries about the vacancy:

Name: Dr Joe Bush

Job Title: Dean of Aston Pharmacy School

Email: j.bush2@aston.ac.uk

Enquiries about the application process, shortlisting or interviews:

Recruitment Team via recruitment@aston.ac.uk or 0121 204 4500.

Additional information

Visit our website <https://www2.aston.ac.uk/staff-public/hr> for full details of our salary scales and benefits Aston University staff enjoy.

Salary scales: <https://www2.aston.ac.uk/staff-public/hr/payroll-and-pensions/salary-scales/index>

Benefits: [Benefits and Rewards | Aston University](#)

Working in Birmingham: <https://www2.aston.ac.uk/birmingham>

Employment of Ex-Offenders: Under the Rehabilitation of Offenders Act 1974, a person with a criminal record is not required to disclose any spent convictions unless the positions they applying for is listed an exception under the act.

Eligibility to work in the UK: You should ensure that you meet the eligibility requirements, including meeting the [English language standards](#). If you do not meet the eligibility criteria, any application for a work visa would be unsuccessful. Please see UKVI guidance for further information on eligibility, knowledge of English requirements and approved test centres <https://www.gov.uk/tier-2-general>

With the end of free movement for EU/EEA/Swiss nationals from 1 January 2021, the UK's new immigration system applies to all non-UK/Irish nationals who require a visa.

Where an individual is subject to UK immigration control, they will require a visa to work in the UK.

The following individuals do not need a visa for the UK, but do still have to prove their right to work before employment can commence:

- **British Citizens or Irish Nationals**
- **EU/EEA/Swiss nationals with Settled or Pre-settled status under the EU Settlement Scheme**
- **Non-EEA nationals with Indefinite Leave to Remain/Settlement in the UK**

The main routes available for those who need a visa to work in the UK are **Skilled Worker**, **Global Talent** and the **Graduate Route**.

You can find further information about each of these visa routes on our candidate immigration page.

If you will conduct research in your role, you may need to apply for and obtain ATAS clearance before Aston can issue a Certificate of Sponsorship for your visa application. Please see below for further details.

Academic Technology Approval Scheme (ATAS):

If you will conduct research in your role and you apply for a Skilled Worker or Temporary

Worker GAE visa, you may need to apply for and obtain ATAS clearance before Aston can issue a Certificate of Sponsorship for your visa application.

This process can take at least 6 weeks to process, and Aston will consider this when confirming your expected start date. Processing times will increase between April and September and can longer to complete.

There is no fast-track option available. ATAS certificates will be processed in order of receipt.

You can find more information about ATAS on our candidate immigration page.

Before you start and Right to Work

90-day entry vignette

If you have applied for your visa outside of the UK, you will receive a vignette in your passport which is usually valid for 90 days. Please make sure to travel to the UK within the 'valid from' and 'valid to' dates on this visa. If you entered the UK before or after these dates, you would not 'activate' the visa and you would need to leave and re-enter the country.

You will also receive a decision letter confirming details about your immigration permission and where to collect your Biometric Residence Permit.

Cost of Living - Estate and Letting Agents

There are numerous Estate and Letting Agents in and around Birmingham that can help you find suitable accommodation. The Midland Landlord Accreditation Scheme provides a list of professional agencies and landlords who have applied with them for accreditation. Whilst accreditation is not a guarantee of quality, it provides some reassurance about the standard of the service they provide.

You can also use property search websites such as Rightmove or Zoopla.

Equal Opportunities

Aston University promotes equality and diversity in all aspects of its work. We aim to ensure, through our admissions policies for students, and our staff recruitment and selection processes that we encourage applications from all groups represented in the wider community at a local, national and international level.

The University will endeavour not to discriminate unfairly or illegally, directly or indirectly, against student or potential students, staff or potential staff. This commitment applies to all functions of the University and to any stage of an individual's career.

An Equal Opportunities Monitoring Form is included within the application form. Data you provide on the Equal Opportunities Monitoring Form will be included in a general database, for statistical monitoring purposes, enabling the University to monitor the effectiveness of its

Policy, Codes of Practice and Guidelines on Equal Opportunities in Employment.
Individuals will not be identified by name.

Data Protection

Your personal data will be processed in compliance with the Data Protection Act 2018 and the General Data Protection Regulation ((EU) 2016/679) (“GDPR”). The University’s Data Protection Policy and Privacy Notices, including the Job Applicant Privacy Notice can be found at <https://www2.aston.ac.uk/data-protection>. Your application will only be used to inform the selection process, unless you are successful, in which case it will form the basis of your personal record with the University which will be stored in manual and/or electronic files. Information in statistical form on present and former employees is given to appropriate outside bodies.

Full details of our terms and conditions of service and associated policies and procedures are available online at <https://www2.aston.ac.uk/staff-public/hr/policies>

Aston University
Birmingham
B4 7ET, UK.
+44 (0)121 204 3000

www.aston.ac.uk