

**Clinical Teaching Fellow
(Physician Associate)**



OPPORTUNITY

Where change
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Grade: 8/9

Salary: £40,497 to £55,755, per annum, pro rata, depending on experience

Contact Type: Permanent

Basis: Part time 0.4 FTE

Job description

Job Purpose:

Aston Medical School is seeking applications for two Clinical Teaching Fellows to contribute to our Physician Associate Practice MSc program. As part of the Aston Medical School within the College of Health and Life Sciences, we also deliver the MBChB, PA MSc and BSc Nursing programmes.

We invite applications from highly experienced health care practitioners with significant experience in delivering clinical skills and problem-based learning. The role will focus on teaching and assessing clinical skills and facilitating small group problem-based learning (PBL) sessions on Thursdays and Fridays. A strong background in practical clinical skills is essential for this position.

The post holders will report to the Programme Directors and join a dedicated team committed to providing high-quality medical education. We are a growing and ambitious department that values teamwork, collegiality, and a positive contribution to the college and university. We foster a supportive environment for both staff and students.

Main Duties/Responsibilities:

Teaching and Learning

- ▶ Teach, deliver, and assess clinical skills to Physician Associate students and the wider Medical School and College of Health and Life Science provision as required.
- ▶ Facilitate small group problem-based learning (PBL) sessions.
- ▶ Contribute to the design, content, and delivery of specific areas of clinical skills teaching and learning.
- ▶ Support and assess students' clinical skills development.
- ▶ Contribute to the wider student experience, including support in and outside the classroom.
- ▶ Assist in student recruitment activities.
- ▶ Contribute to quality management processes and curriculum development, specifically in relation to clinical skills teaching.
- ▶ Design, create and mark formative and summative assessments including Objective Structured Clinical Examinations (OSCEs)
- ▶ Maintain clinical practice during the tenure of the post.

Research

- ▶ To pursue and develop pedagogical research consistent with the teaching priorities and strategy of the School.
- ▶ To publish the outcomes of research in professional journals, textbooks and at professional conferences and seminars etc.
- ▶ To disseminate the findings of pedagogical research to colleagues within and beyond the School.
- ▶ To develop proposals and secure competitive external funding as relevant to the subject discipline

- ▶ To collaborate in initiatives with colleagues in and beyond the School, including University-wide multi-disciplinary groups, as appropriate.

External Engagement

- ▶ To develop student placement schemes with companies and research institutions both in the UK and overseas.
- ▶ To contribute to businesses, the public sector and communities e.g. through innovation, knowledge transfer, cultural enrichment, advising government bodies, contributing to and influencing government (UK or overseas) policy-making and standards.
- ▶ To enhance the University's reputation with professional/scholarly bodies by participating in existing networks and by developing new links capable of demonstrating impact.
- ▶ To represent the interests of the subject and School via activities to raise the regional, national and international profile, particularly with the professions, schools and businesses.

Citizenship

- ▶ To carry out specific School roles and functions as may be reasonable required e.g. Module Leader, Personal Tutor
- ▶ To manage own teaching, scholarship and administrative activities
- ▶ To provide pastoral care and support to students.
- ▶ To act as personal tutor providing first line support to students.
- ▶ To take part in and, if required, manage staff seminars, cross-departmental activities and events e.g. Open Days, Sixth Form Conferences etc.
- ▶ To contribute to Academic Department meetings and on occasion, act as chair of one or more of the School committees, these responsibilities being equitably distributed across the academic staff.
- ▶ To display and promote Aston values through own actions and behaviour.
- ▶ To undertake such other duties as may be reasonably requested and that are commensurate with the nature and grade of the post.

Additional responsibilities

- ▶ Engage in continuous personal and professional development in line with the demands of the role, including undertaking relevant training and development activities to develop themselves and support the development of others.
- ▶ Ensure and promote the personal health, safety and wellbeing of staff and students.
- ▶ Carry out duties in a way which promotes fairness in all matters and which engenders trust.
- ▶ Promote equality of opportunity and support diversity and inclusion as well as working to support the University's environmental sustainability agenda and practices.

Person specification

| | Essential | Method of assessment |
|-------------------------------------|---|--------------------------------|
| Education and qualifications | <ul style="list-style-type: none"> ▶ Qualifications and experience in healthcare. ▶ Professional registration with GMC/NMC/HCPC essential. | Application form |
| Experience | <ul style="list-style-type: none"> ▶ Significant and demonstrable experience in delivering a range of clinical skills. ▶ Experience of using interactive teaching approaches, especially with small groups. ▶ Experience in designing and delivering clinical skills assessments, including OSCEs. | Application form and interview |
| Aptitude and skills | <ul style="list-style-type: none"> ▶ Ability to work with a range of learners and an understanding of clinical programs. ▶ Ability to work Thursdays and Fridays. ▶ A commitment to teamwork, collegiality, and building positive relationships with students and colleagues. ▶ Willingness to obtain Fellow status of the Academy of Higher Education or Academy of Medical Educators. | Application form and interview |

| | Desirable | Method of assessment |
|-------------------------------------|---|--|
| Education and qualifications | <ul style="list-style-type: none"> ▶ Fellowship of the Higher Education Academy (FHEA) or MACadMEd. | Application form |
| Experience | <ul style="list-style-type: none"> ▶ Experience of teaching clinical skills within an undergraduate or postgraduate medical program. ▶ Experience of using VLE's as a learning tool e.g. Blackboard ▶ Experience of writing pedagogic materials, publications or textbooks | List any desirable aptitudes or skills the applicant must have |

University values

All staff are expected to demonstrate/promote the University's values and expectations, which are an integral part of our strategy and underpin the culture of the University. In addition, our leaders are expected to be accountable, help to execute strategic visions of the University and share and set clear expectations that inspire those around them.

Values + Behaviours



Innovation

We strive for excellence within ourselves and others, providing solutions to new and existing challenges.



Collaboration

We work best when we are collaborative, working together to contribute to the Aston community.



Ambition

We strive together for improvement and innovation looking ahead to see the bigger picture.



Inclusion

We treat everyone in our community equally and how they would like to be treated.



Integrity

We are open, honest and fair. We take ownership of the way we work and how we treat each other.

How to apply

You can apply for this role online via our website <https://www2.aston.ac.uk/staff-public/hr/jobs>.

Applications should be submitted by 23.59pm on the advertised closing date.

All applicants must complete an application form, along with your CV.

Any CV sent direct to the Recruitment Team and Recruiting Manager will not be accepted.

If you require a manual application form, then please contact the Recruitment Team via recruitment@aston.ac.uk.

Contact information

Enquiries about the vacancy:

Name: Gemma Halewood-Muse

Job Title: Programme Director

Email: g.halewood-muse@aston.ac.uk

Enquiries about the application process, shortlisting or interviews:

Recruitment Team via recruitment@aston.ac.uk or 0121 204 4500.

Additional information

Visit our website <https://www2.aston.ac.uk/staff-public/hr> for full details of our salary scales and benefits Aston University staff enjoy.

Salary scales: <https://www2.aston.ac.uk/staff-public/hr/payroll-and-pensions/salary-scales/index>

Benefits: [Benefits and Rewards | Aston University](#)

Working in Birmingham: <https://www2.aston.ac.uk/birmingham>

Employment of Ex-Offenders: Under the Rehabilitation of Offenders Act 1974, a person with a criminal record is not required to disclose any spent convictions unless the positions they applying for is listed an exception under the act.

Eligibility to work in the UK: You should ensure that you meet the eligibility requirements, including meeting the [English language standards](#). If you do not meet the eligibility criteria, any application for a work visa would be unsuccessful. Please see UKVI guidance for further information on eligibility, knowledge of English requirements and approved test centres <https://www.gov.uk/tier-2-general>

With the end of free movement for EU/EEA/Swiss nationals from 1 January 2021, the UK's new immigration system applies to all non-UK/Irish nationals who require a visa.

Where an individual is subject to UK immigration control, they will require a visa to work in the UK.

The following individuals do not need a visa for the UK, but do still have to prove their right to work before employment can commence:

- **British Citizens or Irish Nationals**
- **EU/EEA/Swiss nationals with Settled or Pre-settled status under the EU Settlement Scheme**
- **Non-EEA nationals with Indefinite Leave to Remain/Settlement in the UK**

The main routes available for those who need a visa to work in the UK are **Skilled Worker**, **Global Talent** and the **Graduate Route**.

You can find further information about each of these visa routes on our candidate immigration page.

If you will conduct research in your role, you may need to apply for and obtain ATAS clearance before Aston can issue a Certificate of Sponsorship for your visa application. Please see below for further details.

Academic Technology Approval Scheme (ATAS):

If you will conduct research in your role and you apply for a Skilled Worker or Temporary

Worker GAE visa, you may need to apply for and obtain ATAS clearance before Aston can issue a Certificate of Sponsorship for your visa application.

This process can take at least 6 weeks to process, and Aston will consider this when confirming your expected start date. Processing times will increase between April and September and can longer to complete.

There is no fast-track option available. ATAS certificates will be processed in order of receipt.

You can find more information about ATAS on our candidate immigration page.

Before you start and Right to Work

90-day entry vignette

If you have applied for your visa outside of the UK, you will receive a vignette in your passport which is usually valid for 90 days. Please make sure to travel to the UK within the 'valid from' and 'valid to' dates on this visa. If you entered the UK before or after these dates, you would not 'activate' the visa and you would need to leave and re-enter the country.

You will also receive a decision letter confirming details about your immigration permission and where to collect your Biometric Residence Permit.

Cost of Living - Estate and Letting Agents

There are numerous Estate and Letting Agents in and around Birmingham that can help you find suitable accommodation. The Midland Landlord Accreditation Scheme provides a list of professional agencies and landlords who have applied with them for accreditation. Whilst accreditation is not a guarantee of quality, it provides some reassurance about the standard of the service they provide.

You can also use property search websites such as Rightmove or Zoopla.

Equal Opportunities

Aston University promotes equality and diversity in all aspects of its work. We aim to ensure, through our admissions policies for students, and our staff recruitment and selection processes that we encourage applications from all groups represented in the wider community at a local, national and international level.

The University will endeavour not to discriminate unfairly or illegally, directly or indirectly, against student or potential students, staff or potential staff. This commitment applies to all functions of the University and to any stage of an individual's career.

An Equal Opportunities Monitoring Form is included within the application form. Data you provide on the Equal Opportunities Monitoring Form will be included in a general database, for statistical monitoring purposes, enabling the University to monitor the effectiveness of its

Policy, Codes of Practice and Guidelines on Equal Opportunities in Employment.
Individuals will not be identified by name.

Data Protection

Your personal data will be processed in compliance with the Data Protection Act 2018 and the General Data Protection Regulation ((EU) 2016/679) ("GDPR"). The University's Data Protection Policy and Privacy Notices, including the Job Applicant Privacy Notice can be found at <https://www2.aston.ac.uk/data-protection>. Your application will only be used to inform the selection process, unless you are successful, in which case it will form the basis of your personal record with the University which will be stored in manual and/or electronic files. Information in statistical form on present and former employees is given to appropriate outside bodies.

Full details of our terms and conditions of service and associated policies and procedures are available online at <https://www2.aston.ac.uk/staff-public/hr/policies>

Aston University
Birmingham
B4 7ET, UK.
+44 (0)121 204 3000

www.aston.ac.uk